



Eastern Mediterranean Blood and Marrow Transplantation (EMBMT)

Nurses Guidelines

September / 2007
Revised November / 2009

Establishment:

The group will be established and known as Eastern Mediterranean Blood and Marrow Transplantation Nurses Group (EMBMT).

Objectives:

The purpose of EMBMT nurses group is to improve the nursing care of patients undergoing blood and marrow transplantation.

In achieving this purpose, the group will:

- Promote and develop this sphere of nursing throughout Eastern, Mediterranean region.
- Promote and co-ordinate educational programs for nurses engaged in caring for patients undergoing blood and marrow transplantation.
- Identify and build a corpus of knowledge specific to this sphere of nursing.
- Encourage the development of and participation in collaborative research.
- Encourage exchange programs for nurses in blood and marrow transplantation care and with the existing EBMT nursing group.
- Provide means of communication between similar groups and individuals engaged in this sphere of nursing.
- Establish links with other organizations that may influence the development of blood and marrow transplantation nursing.

Membership:

- Membership will be restricted to nurses and health care workers actively engaged in Blood and Marrow transplantation or to the development of this sphere of nursing.
- Members who are not registered nurses are excluded from Board functions.
- Members who are not registered nurses are excluded from voting at the election of Board.

Terms of office:

1. Board members will be appointed for a period of 2 years. Board members are as follows:
 - President
 - Vice-President
 - Secretary
 - Treasurer
 - Representative from the member country.
2. Office holders may be re-elected.
3. The members of the board will be from each participating country, depending upon total number of transplants performed per year.
4. Resignation from Board members- Board members who wish to resign must give written notice to all board members of a minimum of three months, but must complete the membership year.

5. Members of the board will be selected based upon their BMT experience, accomplishments, future potential and leadership abilities in this field.
6. All members should be able to communicate in English.

Honorary Officers:

The EMBMT nursing group will select from among its members honorary officers for extra ordinary accomplishments or expertise in the field of HSCT to serve as mentors and role models.

Elections:

- Officers of the Board will hold office for two years.
- Elections will be held every two years.
- The secretary will be responsible for organizing the election.

Contact Person:

The EMBMT will appoint a contact person from each country, who will be responsible for the liaisons in that country. These contact persons must be a member of EMBMT Nurses group.

Meetings of EMBMT Nurses Group:

- The members of the Board will meet twice a year in conjunction with the EMBMT business meetings.
- The Board will have the responsibility of deciding agenda, and venue of the meeting and will make the necessary arrangements.
- The Board will establish nursing working committees and assign one member to each working committee of the EMBMT.

Official Language:

The official language of the group will be English.

Communication:

All official communications of the group will be communicated by E-mails and post mail to the members.

Funding:

Nurses Group will be fully supported by the EMBMT fund.

Location:

The secretariat of the EMBMT Nurses Group will be located at the regional headquarter of EMBMT at King Faisal Specialist Hospital & RC, Riyadh, Saudi Arabia.



Eastern Mediterranean Blood and Marrow Transplantation (EMBMT) Nurses Group Members

Membership:

Members will be accepted from the participating member institutions. There will be 3 levels of membership:

- **Full:** ≥ 15 transplants per year
- **Associate:** ≥ 5 transplants per year
- **Affiliate:** \leq transplants per year

Saudi Arabia:

Riyadh:

King Faisal Specialist Hospital & RC-Riyadh

- Reggie Bel-Khedim
- Amal Mohamad
- Luz Sadsad
- Terrence Nicholas
- Dr. Suzann Robertson-Malt*

Jeddah:

- Haider Noun

Egypt:

- Dr. Nagwa Al Katib

Jordan:

- Obada Kafawim

Lebanon:

- Mohd Ali Hamandi
- Hussien Makkiah

Qatar**

- TBD

Oman:

- TBD

Algeria

- TBD

Tunisia

- TBD

Pakistan

- TBD

Iran

- Ms. Sohela Kalilvand
- Ms. Ashraf Al Sadat Mosavi
- Ms. Omolbabib Bakti

* Honorary

** Associate member



Directory

The Board of Directors

President:

Reggie Bel-Khedim, BSN
Stem Cell Transplant Coordinator
Adult Program
King Faisal Specialist Hospital & RC
Riyadh-Saudi Arabia
Tel: +966 1 442 – 3951
Fax: +966 1 442 – 4973
Email: rbelkhedim@kfshrc.edu.sa

President Elect:

Amal Mohamad, BSN, MSN
Stem Cell Transplant Coordinator
Pediatric Program
King Faisal Specialist Hospital & RC
Riyadh-Saudi Arabia
Tel: +966 1 442 – 3946
Fax: +966 1 442 – 4662
Email: amohd@kfshrc.edu.sa

Secretary:

Mohd Ali Hamandi
Lebanon

Working Committees:

There will be 12 disease specific working committee. Chairs and members of each committee will be selected with consensus during the EMBMT meeting in Amman, Jordan.

Regional Board Contact

Egypt

Dr. Nagwa Al Katib
Tel: +20223639320
Email: nelkateb@link.net

Lebanon

Mohd Ali Hamandi
Hussein Makkieh